

# *Lisa Ford's* **Room and A-V Set-Up**

Just as the ambiance in a restaurant enhances the enjoyment of a meal, our room set-up and A/V requests enhance Lisa's program **for the ultimate benefit and enjoyment of the audience**. Please discuss any changes in the Room and A-V Set-Up below with us beforehand. **We are flexible**. Our only concern is to do the best program that we can do for your group.

## **1. Audio Visual Materials:**

- **Wireless lavalier microphone**

## **2. Staging:**

- Small square or round cocktail type table
- FULL lighting on the speaker (no spot light on the speaker)

## **3. PowerPoint/Slides:**

- Lisa does not typically use slides with her keynote programs. As a member of the Speaker Hall of Fame, 100% of her focus is on connecting and engaging with your audience in a high-energy, informative, and entertaining way.

## **4. Recording:**

- Recording is not permitted without advanced written authorization from the speaker. **If you plan to video or audio record any portion of Lisa's program, please contact our office to request a Recording Agreement.** Depending on the intended usage, an additional licensing fee may apply.

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